

# Glory Days Order Form

Please submit this request, signed by treasurer via email to [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu).

Event/Reason for Purchase:

Organization to be charged:

Person to receive order:

Cell phone #:

Pizza Should be delivered: Date:

Time:

Room Number of event:

1. Requests shall be submitted to [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu) at least one week prior to the event.
2. Organizations may have to pick up the pizza if delivery drivers are unavailable.
3. Tip and delivery charge are already included in the amount. **Do NOT add additional tip.**
4. Receipt shall be submitted to the Dean's Suite within 24 hours of the pizza being delivered.
5. If you have any food allergies or dietary restrictions for your event and need to order something not included below please contact [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu).

## Order Information:

Toppings	Quantity	Price per pizza	Total
Cheese		\$12.00	
Pepperoni		\$12.00	
Beef		\$12.00	
Pork Sausage		\$12.00	
Canadian Bacon		\$12.00	
<b>Total # of Pizzas</b>			
# of plates		\$0.08	
Delivery Fee		\$3.75	
Tip	\$5 for the first 2 pizza \$1 for each additional pizza		
<b>TOTAL</b>			

Chartwells Dining charges \$1.50 per pizza to order from Glory Days. Your total payment to Chartwells will be:

The undersigned verifies the accuracy of the above listed expenses to the best of their knowledge and affirm that these expenses are to be incurred.

Treasurer Signature:

Date:

Fund:

Org:

Account:

Prog:

Activity: