

## How to order

1. Requests shall be submitted to [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu) at least one week prior to the event.
2. If you have any food allergies or dietary restrictions for your event and need to order something not included below please contact [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu).
3. There is a 10 guest minimum and 40 guest maximum for each buffet order.
4. Buffet includes set-up, tear down, paper plates, napkins, forks, ice water & cups.

## Buffet Options

Taco Bar	\$8.95 per person	Includes flour tortillas, ground beef, shredded cheese, shredded lettuce, salsa, black beans, and fiesta rice.
BBQ Buffet	\$8.95 per person	Includes pulled pork shoulder, buns, bbq sauce, baked beans, and coleslaw.
Pasta Buffet	\$6.95 per person	Includes penne alfredo with diced chicken, garlic breadsticks, and Caesar salad.
Sub Sandwich Buffet	\$7.95 per person	Includes ham & swiss subs, turkey & cheddar subs, lettuce, tomato, mayo packets, mustard packets, and house made potato chips.
Mac & Cheese Buffet	\$7.95 per person	Includes mac & cheese with diced ham, peas & Carrots, and dinner rolls with butter.
Student Box Lunch	\$6.95 per person	Choice of ham/swiss, roast beef/cheddar, or turkey/swiss sandwich with a bag of potato chips and a cookie.

## Snack Options – Each serves 10 to 15 guests

Popcorn	\$10	A large bowl of popcorn.
House Made Potato Chips	\$15	A large bowl of chips.
Assorted Cheese Display	\$30	Cheddar, Swiss & Pepperjack cubes and crackers.
Fresh Vegetable Crudité	\$30	Baby carrots, broccoli florets, grape tomatoes, cauliflower, and ranch dip.
Wings	\$18.95 per dozen	Buffalo or BBQ
Chicken Tenders	\$19.95 per dozen	Served with Honey Mustard or BBQ sauce.
Cookies	\$7.95 per dozen	

If you do not see an options that you would like you may request an option through by emailing:  
[Shon.Spader@compass-usa.com](mailto:Shon.Spader@compass-usa.com)

**Please note that this will not be subject to the student pricing listed here.**

For Drinks: You may request water and tea from Chartwells OR you may purchase Pepsi Products from a store and submit the receipt for reimbursement within **15 days of purchase**.

# Chartwells Student Menu Order Form

Please submit this request, signed by the WSBA treasurer via email to [orderfood@washburnlaw.edu](mailto:orderfood@washburnlaw.edu)

Event/Reason for Purchase:

Student Organization to be charged:

Number of People:

Person to receive order:

Cell phone #

Food Should be delivered:    Date

Time

Room Number

<u>Food Item</u>	<u>Cost</u>	<u># to order</u>	<u>Total Cost</u>
Taco Bar (cost per person)	\$8.95		
BBQ Buffet (cost per person)	\$8.95		
Pasta Buffet (cost per person)	\$7.95		
Sub Sandwich Buffet (cost per person)	\$7.95		
Mac & Cheese Buffet (cost per person)	\$7.95		
Student Box Lunch (cost per boxed lunch)	\$6.95		
Popcorn (cost per bowl)	\$10.00		
House Made Potato Chips (cost per bowl)	\$15.00		
Assorted Cheese Display (cost per tray)	\$30.00		
Fresh Vegetable Crudit� (cost per tray)	\$30.00		
Wings (cost per dozen)	\$18.95		
Chicken Tenders (cost per dozen)	\$19.95		
Cookies (cost per dozen)	\$7.95		
Papa John's Pizza – Cheese (8 slices)	\$13.95		
Papa John's Pizza – Italian Sausage (8 slices)	\$13.95		
Papa John's Pizza – Hamburger (8 slices)	\$13.95		
Papa John's Pizza – Pepperoni (8 slices)	\$13.95		

## TOTAL COST

The undersigned verifies the accuracy of the above listed expenses to the best of their knowledge and affirm that these expenses are to be incurred to the

Student Org. Treasurer Signature

**Are multiple entity purchasing?**

Please indicate below who and how much?

Other Authorized Signature

**IF USING WSBA FUNDS:**

**WSBA Treasurer Signature:**

Fund:

Org:

Account:

Prog:

Activity: